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FOR WATER SUPPLY AND  
SANITATION

CO-ORDINATION  
OF  
NATIONAL WATER SUPPLY & SANITATION PROGRAMME

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NATIONAL WATER SUPPLY AND  
SANITATION CO-ORDINATION COMMITTEE

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# National Water Supply & Sanitation Programme

## Co-ordination - Policies, Guidelines

### 1. Sector Agencies and Responsibilities

1.1 The BMC Agencies responsible for the planning of programmes and the design, implementation of projects are as follows:

a) Ministry of Water Resources (MWR)

1. Department of Water Supply & Sewerage (DWSS)

- rural piped water systems for population over 1500, including National level projects & District level projects.
- shallow tubewells, particularly in Terai areas of Central, Mid & Far Western Regions.
- water supply schemes, surface drainage schemes in Towns, which have not yet been taken over by the Water Supply & Sewerage Corporation.
- sanitation in urban, semi-urban areas.

2. Water Supply & Sewerage Corporation (WSSC)

- water supply & sanitation in Towns.

b) Ministry of Panchayat & Local Development (MPLD)

- rural piped water systems for population under 1500.
- shallow tubewells, particularly in the Terai areas of Eastern and Western Development Regions.
- rural sanitation.

1.2 The Supporting BMC Agencies include the Environmental Sanitation Section (ESS) and the Health Education Section (HES) of the Ministry of Health.

1.3 In addition, water supply & sanitation projects are also planned and executed under the responsibilities of District, Town, Village Panchayats, utilising their own technical, material, financial resources.

1.4 Further, such projects are also planned and executed by numerous Non-Governmental Organisation (NGO), Social/Religious Institutions. These Non-Governmental Sector activities are co-ordinated by the Social Services National Co-ordination Council (SSNCC).

2. Royal Directives

- 2.1 During 1986, Their Majesties, The King and Queen paid unofficial visits to the three Kathmandu Valley Districts including the Department of Water Supply & Sewerage and discussed the status and developments in the Water Supply & Sanitation Sector. Arising from the discussions, His Majesty directed that the Department of Water Supply & Sewerage should be the Agency responsible for coordination of all plans, programmes related to the Water Supply & Sanitation Sector.

3. Overall Coordination

- 3.1 In the context of the International Drinking Water Supply and Sanitation Decade Programme, a National Group was formed, (in 1979), to co-ordinate the Decade programme.

- 3.2 In pursuance the recent Royal Directives, and developments in the Sector since the earlier formation of the National Group, a "National Water Supply & Sanitation Co-ordination Committee" (NWSSCC) has been formed.

- 3.3 a) The membership of NWSSCC is as follows:

Ministry of Water Resources	- Secretary	Chairman
Dept. of Water Supply & Sewerage	- Chief Engineer	Vice Chairman
Ministry of Panchayat & Local Development	- Joint Secretary, WSD	Member
Water Supply & Sewerage Corp.	- General Manager	Member
National Planning Commission	- Joint Secretary, WSD	Member
Dept. of Water Supply & Sewerage	- Dy Chief Engineer	Member Secretary
Ministry of Health	- Chief, ES Section	Member
Ministry of Finance	- Under Sec. FAD	Member
Social Services National Coordination Council	- Representative	Member
World Health Organisation	- Sanitary engineer	Adviser

- b) Experts from other agencies such as the Dept. of Soil Conservation and Water Shed Management, Institute of Engineering etc. may be invited to meet for special advice on particular matters.

- 3.4 The Committee will meet regularly as necessary but not less than once every 3 months. The Committee will form sub-committees as considered necessary to study and report to the Committee on specific issues, within a fixed period.

- 3.5 The Terms of Reference for NWSSCC are shown in Annex 1.

#### 4. Co-ordinatory Role of DWSS

- 4.1 DWSS will, in general, provide advisory services to the Sector Agencies, as necessary. In particular DWSS, will collaborate with Sector Agencies to ensure a Co-ordinated Sector programme, with uniform approaches.
- 4.2 Appropriate Institutional arrangements will be made, to execute the additional DWSS responsibilities as Co-ordinating Agency.
- 4.3 At the DWSS Office, the Supdt. Engineer (Planning) will co-ordinate all relevant Sector activities through the following Division, which will be established:

a) A Planning Division

The Division will collaborate with all Sector Agencies in the formulation of their Annual & Periodic Plans, strategies for programme management & project implementation, consolidation of Sector plans for NWSSCC review prior to submission for approval.

b) A Monitoring & Evaluation Division

The Division will collaborate with all Sector Agencies in monitoring & evaluation of programme & project implementation. The Division will regularly collect and consolidate relevant data, analyse data for identifying further improvement.

The Division will also provide secretarial services to NWSSCC. Such services will include the preparation of Agenda for each meeting, relevant documentation, recording and distributing minutes of meetings, following-up on matters arising from meetings.

- 4.4 The field organisation will be improved with the establishment of the following:

a) Regional Engineer Offices, headed by Supdt. Engineer, with support staff, in each of five Regions. These offices will co-ordinate all activities of the District & Divisional levels.

b) District Engineer Offices, headed by Asst. Engineer, with support staff, in each of the Seventy-five Districts. These offices will be responsible for the implementation of water supply & sanitation projects, as delegated. They will closely collaborate with the District Panchayat officials in co-ordinating all Water Supply & Sanitation projects including NGO or other similar projects.

#### 5. Summary

An Organisation Chart - in Annex 2 - provides an overview of these proposals including linkages among Sector Agencies.

Terms of ReferenceofTHE NATIONAL WATER SUPPLY & SANITATION  
CO-ORDINATION COMMITTEE (NWSACC)

1. In general, the Committee will oversee the Sector as a whole, provide guidelines & assistance to Sector Agencies to ensure a well co-ordinated, and efficiently planned and executed National Water Supply & Sanitation Programme, consistent with DDC Policies.
2. In particular, the Committee will regularly give attention to the following aspects, among others:
  1. Providing guidelines to Agencies to establish a firm data base on past projects and their current operational status.
  2. Reviewing projects, population coverage targets of Agencies in the context of confirmed resources, of the on-going Periodic Plans; provide guidelines on revision, modifications.
  3. Providing guidelines to Agencies on projects, population coverage targets for future Periodic Plans, particularly up to 2000 A.D.
  4. Providing guidelines to Sector Agencies in developing Plans of Action to operationalise recommendations of past studies, Workshops, Seminars etc; suggesting outlines for further studies, as necessary.
  5. Providing guidelines to Agencies to ensure uniformity among Sector Agencies in strategy, approaches and in further improvement aspects such as - Project Planning, management & implementation, operation & maintenance; technology; community inputs, Health Officials & Workers inputs; Human Resource Development.
  6. Reviewing the Annual Plans, Budget of each Agency and ensure a Co-ordinated Plan submission for approval.
  7. Ensuring the availability of up-dated information on all activities, including the monitoring & evaluation of progress, constraints in annual plan implementation.
  8. Reviewing External Support to Programmes & Projects and guiding Agencies on identification and mobilising further support; avoiding duplication of efforts and ensuring uniform approaches; collaborating with External Support Agencies or any Coordinated Group of such Agencies.